

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, June 2, 2022

7:00 P.M.

MINUTES

The follow participants were present via ZOOM videoconference

Meryl W. Ben-Levy, President
Michael Levine, Vice President
David Dubner
Alison Gilbert
Robert Koonin
David Seinfeld
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Michael Goldspiel	Assistant Superintendent for Secondary Education
Susan Warren	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Nancy Carney Jones	District Clerk

ABSENT

Jaideep Grewal	Student Delegate
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7:00 p.m. - Board of Education Meeting

Ms. Ben-Levy called the meeting to order at 7:07 p.m.

Preliminary Announcements

As authorized by Legislation, signed by Governor Kathy Hochul on September 2, 2021, and as amended and extended, by subsequent Executive Order, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The meeting will be video broadcasted in order to provide the public with the ability to view or listen to the meeting. This meeting will also be recorded and later transcribed in accordance with Chapter 417 of the New York Laws of 2021

Pledge of Allegiance

Treasurer's Report

Recommendation to accept the Treasurer's Report for March 2022 (**Attachment T1**)

Ms. Ware did not present this evening due to technical difficulties.

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 7-0, to accept the Treasurer's Report for March 2022.

Claims Audit Report

Recommendation to accept the Claims Auditor's Report for April 2022

Ms. Ben-Levy moved, seconded by Mr. Dubner carried by a vote of 7-0, to accept the Claims Audit Reports for April 2022.

Board President's Comments

Ms. Ben-Levy congratulated the Boys' Varsity Tennis team for winning the County Championship. She spoke about the end of year activities including tonight's Senior party celebration which was started by the parents of the Class of 1960 as a true celebration of the students years at Roslyn. Upcoming end of year activities include the award ceremonies, proms and parties.

Ms. Ben-Levy asked for a moment of silence in remembrance of those lost this week in Uvalde, Texas.

Superintendent's Comments

Ms. Brown had no comments this evening.

Student Delegate's Comments

Mr. Grewal is not in attendance this evening.

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comments.

Ms. Ben-Levy made a motion to move the agenda as a consent agenda.

Ms. Ben-Levy moved, Mr. Levine seconded and carried by a vote of 7-0, to move the agenda as a consent agenda.

Ms. Ben-Levy made a motion to amend agenda item BOE.1 with the language that follows:

NOW THEREFORE be it resolved that the following community member Leigh Minsky be and hereby is appointed to serve on the CAAC for a term of June 2, 2022 through June 30, 2022.

Ms. Ben-Levy moved, Mr. Dubner seconded and carried by a vote of 7-0, to amend Agenda item BOE.1 to reflect the change

Ms. Ben-Levy moved, Mr. Levine seconded and carried by a vote of 7-0, to adopt the consent agenda.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: The Mansion at Oyster Bay
Services: Catering and Facilities for 2023 Senior Prom*
Fees: The entire cost of this affair is estimated to be \$33,793.24 and will be paid by students and student fundraising activities of the Class of 2023; no district funds will be used.

**This contract for the 2022-2023 school year is subject to the Governor's order regarding New York State school closure and is contingent upon local, state, and federal COVID-19 regulations.*

- (ii) Contractor: Plainview-Old Bethpage Central School District
Services: Health and Welfare Services for 5 students attending out of district schools for the 2021-2022 school year
Fees: \$989.78 per student
Total estimated to be \$4,948.90
- (iii) Contractor: Westbury Union Free School District
Services: Health and Welfare Services for 3 students attending out of district schools for the 2021-22 school year.
Fees: \$873.48 per student
Total estimated to be \$2,620.44
- (iv) *Contractor: EI US, LLC d/b/a LearnWell
Services: Tutoring services as necessary for the 2022-23 school year
Fees: Total estimated to be \$1,500
(Agreement is subject to review and approval by District counsel)
- (v) *Contractor: Long Island Tutorial Services, Inc.
Services: Tutoring services as necessary for the 2022-23 school year
Fees: Total estimated to be \$20,000
(Agreement is subject to review and approval by District counsel)
- (vi) *Contractor: Syosset Home Tutoring, Inc.
Services: Tutoring services as necessary for the 2022-23 school year
Fees: Total estimated to be \$22,500
(Agreement is subject to review and approval by District counsel)
- (vii) *Contractor: Tutoring for Life, LLC d/b/a Tutors 4 Life
Services: Tutoring services as necessary for the 2022-23 school year
Fees: Total estimated to be \$6,000
(Agreement is subject to review and approval by District counsel)
- (viii) Contractor: Labor Education & Community Services Agency, Inc.
Services: Employee Assistance Program for the period of July 1, 2022 through June 30, 2023
Fees: Total estimated to be \$6,650
(Agreement is subject to review and approval by district counsel)

Recommendation to **extend** the following contract [(ix) which was first approved by the Board of Education on July 12, 2021 (item B.14. Bid# 21/22-09R)], in order to renew:

- (ix) *Contractor: Bell Auto School, Inc.
Services: In-car driving instruction for the 2022-23 school year*
Fees: \$365.00 per student (4 students per car) or \$380.00 per student (2 or 3 students per car). (approx. 144 students) to be paid by the students; no district funds will be used.
(Agreement is subject to review and approval by district counsel)
**This contract for the 2022-2023 school year is subject to the Governor's order regarding New York State school closure and is contingent upon local, state, and federal COVID-19 regulations.*

Recommendation to **extend** the following contract [(x) which was first approved by the Board of Education on November 18, 2021 (item B.18. Bid# 21/22-21)], in order to renew:

- (x) *Contractor: T & D Sports Video Productions
Services: Athletic video & livestreaming services for the 2022-23 school year*
Fees: Total estimated to be \$15,050.00
(Agreement is subject to review and approval by district counsel)
**This contract for the 2022-2023 school year is subject to the Governor's order regarding New York State school closure and is contingent upon local, state, and federal COVID-19 regulations.*

Recommendation to **extend** the following contract [(xi) which was approved by the Board of Education on June 24, 2021 (item B.21, Bid# 21/22-50)], in order to renew:

- (xi) *Contractor: Jamaica Ash & Rubbish
Services: Refuse removal, street sweeping and drainage system for the 2022-23 school year
Total estimated to be \$87,218.06 (including CPI increase)
(Agreement is subject to review and approval by District counsel)

Recommendation to **amend** the following contract (xii) which was approved by the Board of Education on June 24, 2021 (item B.1. (xviii)), and first amended on October 7, 2021 (item B.1. (i)):

- (xii) *Contractor: Horizon Healthcare Staffing
Services: Various services for the 2021-22 school year as specified in the agreement
Fees: Total estimated to be ~~\$133,824.38~~ \$283,824.38 (\$8,824.38 for the summer program; ~~\$125,000.00~~ \$275,000.00 for the school year)

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

B.3. Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-448-08-1900-801	FIELD TRIP EXP– Music	\$ 918.32
2850-448-08-6700-801	CO-CURR FIELD TRIPS	\$3,201.36
2850-448-09-9000-901	FIELD TRIP EXPENSES – MS	\$ 432.62
	Subtotal	\$4,552.30

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5510-163-03-9000-303	TRANS N C SAL SUPLM	\$4,552.30
	Subtotal	\$4,552.30

REASON FOR TRANSFER REQUEST: To cover the transportation costs associated with various co-curricular trips originating from the middle school and high school.

B.4. Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2855-430-08-6800-309	INTER-SCH CONTR HS	\$55.94
	Subtotal	\$55.94

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5550-430-03-9000-510	TRANS PUBLIC SERVICE	\$55.94
	Subtotal	\$55.94

REASON FOR TRANSFER REQUEST: To cover the cost of tolls associated with various Athletics trips originating from the high school.

B.5. Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2330-430-03-5800-304	ADULT ED CONTR	\$13,499.20
	Subtotal	\$13,499.20

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1480-490-03-9000-304	COMM RELATIONS PRINTING	\$13,499.20
	Subtotal	\$13,499.20

REASON FOR TRANSFER REQUEST: To allow for the implementation of enhancements to the District website.

B.6. Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-490-03-4700-301	Testing – ELL (Reg Ed)	\$6,094.32
	Subtotal	\$6,094.32

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2060-490-03-9000-301	RESEARCH-BOCES SVCS	\$6,094.32
	Subtotal	\$6,094.32

REASON FOR TRANSFER REQUEST: To reallocate funds within the BOCES system to allow for payment from the appropriate budget codes.

B.7. WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Roslyn Union Free School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Please Check One

X This Resolution is a blanket and covers all Cross Contracts we may wish to participate in with Eastern Suffolk BOCES for the entire year July 1, 2022 – June 30, 2023

This Resolution solely applies to the Cross Contact for:

- BID: Land Survey and Utility Locating Services

This Resolution solely applies to the Cross Contact for:

- BID: Doors – Repair, Maintenance, and Installation

B.8. BID: Uniforms 2022-2023

Bid to Education Data Services, Inc.

Bid advertised – May 5, 2022

Bid opened – May 18, 2022

Number of bids emailed - 3

Number of bids received - 1

Recommendation: That, award based on low cost satisfactorily meeting specifications be made to Woods Menswear, 658 Suffolk Avenue, Brentwood, NY, 11717 for an approximate total of \$20,000.00.

Estimated total cost is within the 2022-2023 budget. **(Attachment B.8.)**

B.9. **BE IT RESOLVED**, that the Board of Education hereby approves the Inter-Municipal Agreement between the Board of Education of the Roslyn Union Free School District and the Town of Babylon to contract with one another to share the services of a bid for the installation, maintenance and repair of synthetic turf fields which was awarded to LandTek Contracting Inc.;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Inter-Municipal Agreement on behalf of the Board of Education.

B.10. Extraclassroom Activity Treasurer Reports (Attachment B.10.)
High School, March 2022
Middle School, March 2022

B.11. Recommendation that, pursuant to receipt of a gift in the amount of \$1,000.00, the Board of Education hereby accepts the gift, and hereby establishes the Joseph Paul Lettera Scholarship to be accounted for in the CM Fund. The Athletic and Physical Education Awards Committee will make the selections each year based on the following criteria:

- Two Seniors; (1) male, (1) female
- Member of an athletic team
- Exemplifies sportsmanship and integrity
- Demonstrates leadership
- \$500.00 award each

B.12. Recommendation that, pursuant to receipt of a gift in the amount of \$500.00, the Board of Education hereby accepts the gift, and hereby establishes the Joseph Mark Lettera Scholarship to be accounted for in the CM Fund. The Athletic and Physical Education Awards Committee will make the selection each year based on the following criteria:

- Senior
- Multi-sport athlete
- Demonstrates leadership
- \$500.00 award

B.13. Recommendation to accept, pursuant to receipt by the Roslyn UFSD, a donation from New York Schools Insurance Reciprocal, in the amount of \$1,000.00, to be used to offset costs incurred in connection with the graduation ceremony for the Roslyn High School Class of 2022, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

B.14. Recommendation by Jason Lopez, Assistant to the Superintendent for Technology & Security Infrastructure (Information Technology Specialist III), to declare as surplus the attached item which is no longer operational or upgradable and has outlived its useful life. This item may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.14.)**

B.15. Recommendation by Jason Lopez, Assistant to the Superintendent for Technology & Security Infrastructure (Information Technology Specialist III), to declare as surplus the attached items which are no longer operational or upgradable and have outlived their useful life. These items may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.15.)**

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on April 26,27 and May 2,6 and 13, 2022.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 3,4,7,8,10,14,15,17,20,21,23,24,25,29,30 and April, 1,2022.
- C&I.3** Recommendation to approve Michael Goldspiel to attend the Unchartered Learning National Summit 2022 in Chicago, IL from July 12 through July 15, 2022 at an estimated cost to the district of \$1,598.00.
- C&I.4** Recommendation to approve 1 coach and 2 students to attend the 2022 NYSPHSAA Boys Tennis Championships in Fresh Meadows, NY from June 1, through June 4, 2022 at an estimated cost to the district of \$416.59.

BOARD OF EDUCATION:

BOE.1 WHEREAS, the Board of Education has sought community volunteers to serve as members of the Citizens Audit Advisory Committee, and

NOW THEREFORE be it resolved that the following community member Leigh Minsky be and hereby is appointed to serve on the CAAC for a term of June 2, 2022 through June 30, 2022.

And be it further resolved that the following community members who have expressed an interest in continuing to serve on the CAAC are hereby appointed for a term of July 1, 2022 through June 30, 2025.

Steven Litvack, Chairperson
Abel Picardi
Mark McTigue
Leigh Minsky **(As amended)**

BOE.2 Recommendation to approve Alison Gilbert and Robert Koonin to take the NYSSBA mandated training requirement classes, Essentials of School Board Governance and Fiscal Oversight Fundamental online at a cost not to exceed \$300.00 per person.

Ms. Ben-Levy moved, seconded by Mr. Levine and carried by a vote of 7-0, to accept the Personnel Agenda Items P.1 - P.2, Business/Finance Agenda Items B.1 – B.15, Curriculum and Instruction Agenda Items C&I.1 – C&I.4, and Board of Education Agenda Item BOE.1 – BOE.2 as a consent agenda.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy made a motion to adjourn, seconded by Mr. Dubner, carried by vote of 7-0, to adjourn at 7:15p.m.

**Respectfully submitted,
Nancy Carney Jones
Nancy Carney Jones
District Clerk**